



Timeline
Primary
Paighton + Nick
January 3rd, 2025

FRIDAY, JANUARY 3RD

Wedding Day Details

Guest Count: 210

Number of Bridesmaids: 5

Number of Groomsmen: 5

Number of Personal Attendants: 0

Number of Ushers: 2

Brides Parents Names: Matt + Joanna

Grooms Parents Names: Carrie + Bryan

Any special traditions or family situations you would like your vendors to be sensitive to?

Vendor Arrival Times:

Coordinator: 10am

Photography: 11am

Videography: N/A

Florist: N/A

Catering: Clocktower Hospitality (NPC)

Bartending: Clocktower Hospitality (NPC)

DJ: Pro Sound and Light Show

Desserts: Jennifer Wirth

Photo Booth: Pro Sound and Light Show

9:00 am Groom and Bridal Suites Open

Stylists and Bridesmaids Arrive: 9:30am

Hair and Make Up Begins: 10am

Hair and Make Up Schedule:

9:00 am

Venue opens + Set up Begins

Rental and Decor Delivery:

Ceremony

Arch: 4 pedestals with florals - 2 podiums

Aisle Decor: Pillar Candles to be repurposed to reception.

Unity Table: Unity Candle on Cocktail Table - Kenzie to Prelight the Votive

Back of Aisle Decor and Signage: 2 signs - 1 has floral arrangement and programs

Cocktail Area

Cocktail Tables: Yes along the side

Linens and Ties: Bride providing

Bar Decor: Cocktail Napkins

Appetizer Table - Venue providing table - Brides linen - Pub Snacks

Reception

Guest Tables Centerpieces: Budvases, Pillar Candles, Floating Candles, Table Numbers, Long tables have runner.

Linens: Bride Providing

Head Table: Same Decor

Dessert Table: Aunt Jennifer is making cupcakes and setting out

Bar: Cocktail Napkins

Seating Chart: In front of doors on easels

Welcome Table

- Card Box: First Table
- Memorial Frames: Second Table
- Guest Book + Pen: First Table

Place settings

- Name Cards: Yes
- Plates: Catering
- Silverware: Catering
- Water Goblets
- Chargers: None
- Napkins: Catering
- Menu: None

11:00 am

Groomsmen arrive to Venue

12:00 pm

Lunch for Wedding Party

12:00 pm

Hair and makeup complete

12:00 pm

Getting Ready Photos in Robes/Jammies

Dressed and Ready

Mother of the Bride: 12:20pm

Father of the Bride: 1:00pm

Bride: 12:30pm

Bridesmaids: 12:20pm

Groom: 12:10pm

Father of the Groom: 12:10pm

Groomsmen/ Ushers: 1:45 pm

Mother of the Groom: 1:45pm

12:20 pm	Grooms Portraits Getting Dressed 10 mins before
12:45 pm	Bridal Portraits Putting Dress on 10 mins before Bridesmaids put on dresses during this time
1:15 pm	Father Daughter First Look Getting Dressed 10 minutes prior In the Bridal Suite
1:30 pm	Bride + Groom First Look Personal Letters/Vows at 2 South
1:45 pm	Ceremony Rehearsal at 2 South Bridesmaids, Groomsmen, Larry (officiant), and Joel and Brenna (readers)
2:30 pm	Wedding Party Photos at 2 South
3:00 pm	All details set for guest arrival
3:15 pm	Family Photos Bridal Suite
3:15 pm	Clean out Groom and Bridal Suites and move to Blacksmith Main Groomsmen
3:30 pm	Ceremony sound equipment set up and ready for sound check Officiant + DJ + 2 Readers

3:50 pm Earliest guest arrival

4:00 pm Ushers Begin Seating Guests
 Programs: Set out at back of the aisle
 Ceremony Prelude Music Begins

4:00 pm Wedding Party Hides in 2 South + Sign Marriage License
 Groomsmen to bring over totes of personal belongings to Blacksmith Main
 All personal belongings need to be removed from Suites.

4:00 pm Shuttle Arrival
 Departs Hotel: 3:45pm
 Arrival to Ceremony: 4pm

 Departs Hotel: 4:15pm
 Arrival to Ceremony: 4:30pm

4:30 pm Ceremony
Processional Order:
 Grandparents: Pre sat- not part of the processional
 Officiant: Larry
 Parents: Nick escorts Carrie and Bryan (parents of the Groom)
 Parents: Nick escorts Joanna (Mother of the Groom)
 Wedding Party: Paul/ Kiersten, Joe/ Lexi, Jake/ Emily, Ryan/ Elli, Alex/ Presleigh
 Ring Bearer: Xander
 Bride: Matt escorts Paighton

Ceremony Music:
 Parents Processional: Turning Page (instrumental)
 Wedding Party Processional: You are the Reason Wedding Version
 Bride Processional: You are the Reason Wedding Version
 Unity: I Get to Love You by Jennifer Owens
 Recessional: White Dress by Ben Rector

Announcements:
 Before: Once Larry gets to the front of the aisle, he will announce to shut phones off and to refrain from taking photos
 After:

 First Row Reserved for: Parents, Grand Parents, and Readers
 Unity: Parents light taper candles upon sitting down. Bride and Groom passing out flowers to family members
 Readers: Joel Almlie, Brenna Collins

5:00 pm Cocktail hour
 Receiving Line
 Cocktail Hour Music Ready
 Bustle

6:25 pm Guests seated for dinner - Move to Blacksmith Main

6:30 pm Welcome by the Bride and Groom
No Grand March

6:35 pm Prayer before Dinner
Justin Lopina

6:35 pm Dinner Service
Service Type: Plated
Wine Pour: None
Champagne Pour: None

7:00 pm Cake Cutting
Not Announced

7:20 pm Speeches
Order: Best Man (Alex), Maid of Honor (Presleigh), Grooms Parents, Brides Parents,
Thank you by the Newlyweds

Desserts put out during speeches

7:40 pm Break for Desserts + Tear Down 3 Tables for Dance Floor

7:55 pm Special Dances
First Dance:
Father Daughter:
Mother Son:

8:00 pm Open dance floor

9:30 pm Late Night Snack

Shuttles
9:30pm, 10:30pm, 11:30pm

11:30 pm Last Dance
Last Call: 11:15pm
Bar Close: 11:30pm

Breakdown Complete and Ready to be Loaded into Vehicles at this time.

12:00 am Guests Depart

1:00 am Vendor Tear Down Complete + Venue Closes